



MUMBAI DISTRICTS AIDS CONTROL SOCIETY

Established by
BRIHANMUMBAI MUNICIPAL CORPORATION

Regd. No. 891/98



MDACS /6483/ESTT

Date : 21/03/2025

Recruitment Notice for filling up following post on contract basis

For Mumbai Districts AIDS Control Society, Mumbai

(Website : www.mdacs.org.in)

Mumbai Districts AIDS Control Society, Wadala, Mumbai (MDACS) invites application from eligible candidates for the post of **Deputy Director (Prevention)**, **Assistant Director (Prevention)**, **Assistant Director (Strategic Information)**, **Clinical Services Officer & ICTC Supervisor** on the contract basis :-

Sr. No.	Post	Qualification and Experience	Remuneration in Rs.
1	Deputy Director (Prevention)	<p><u>Essential Qualification :-</u> Master/ Post Graduate Diploma in Social Sciences/ Public Health/ Health Care Administration and similar streams from a Recognized University.</p> <p><u>Essential Experience :-</u> Work experience 5 years in the Development sector, Health Programmes or Health systems in the field of HIV/AIDS at State/National level with experience of engagement with Community and civil society organizations. (• For Masters/ PG diploma: Minimum 5 years post PG • For MPhil: Minimum 4 year post MPhil • For PhD: Minimum 2 year post PhD • For Medical Graduate minimum of 3 yrs. Post qualification- • For Medical Post graduate minimum of 1 yrs. post PG qualification)</p> <p><u>Desirable :-</u> M.Phil., Ph.D. Preference will be given to the candidate working in the field of HIV/ AIDS.</p> <p><u>Age Limit :-</u> 45 Years</p>	Rs. 50,680/-
2	Assistant Director (Prevention)	<p><u>Essential Qualification :-</u> Master/ Post Graduate Diploma in Social Sciences/ Public Health/ Health Care Administration and similar streams from a Recognized University.</p> <p><u>Essential Experience :-</u> Work experience 3 years in the Development sector, Health Programmes or Health systems in the field of HIV/AIDS at State/National level with experience of engagement with Community and civil society organizations. (• For Masters/ PG diploma: Minimum 3 years post PG</p>	Rs. 35,000/-

Acworth Complex, R. A. Kidwai Marg, Wadala (West), Mumbai – 400 031.

Tel No. 24100246/47 Telefax: 24100250 Email: mumbaimacs@gmail.com



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		<ul style="list-style-type: none"> For Medical Graduate minimum of 1 yrs. Post qualification) <p>Desirable :- Preference will be given to the candidate working in the field of HIV/ AIDS</p> <p>Age Limit : 45 Years</p>	
3	Assistant Director (Strategic Information)	<p>Essential Qualification :- Master/ Post Graduation in Public Health/ Health Administration/Applied Epidemiology or Diploma in Public Health (Two year course) and similar streams from a Recognized University OR Masters in Demography/ Statistics/ Population Sciences/Social Sciences/ Computer Application.</p> <p>Essential Experience : Experience in Public Health in surveillance/ research/M&E/ epidemiology. Working knowledge of computers including MS office package and SPSS. Good working knowledge of epidemiological analysis and biostatistics.</p> <p>Desirable : Past experience of working in HIV/AIDS programme or projects under Government or bilateral/ multi-lateral agencies in India. Good working knowledge of Epidemiological analysis and other statistical packages.</p> <p>Preference will be given to the candidate working in the field of HIV/ AIDS</p> <p>Age Limit : 45 Years</p>	Rs. 35,000/-
4.	Clinical Services Officer	<ul style="list-style-type: none"> Qualification:- Bachelor's Degree in Medical or Allied Sciences/ Master's Degree in Public Health/ Healthcare Management/ Healthcare Administration/ Social Science/ Psychology/ Applied Epidemiology / Demography / Statistics / Population Sciences Experience:- One year's experience for candidates with a Master's Degree in Public Health / Healthcare Management/ Healthcare Administration/ Applied Epidemiology OR Three years' experience in Public Health with a Bachelor's Degree in Medical or Allied Sciences/ Masters in Social Science/ Psychology/ Demography / Statistics / Population Sciences with minimum of one 	Rs. 46,800/-



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		<p>year of experience in the HIV/AIDS sector.</p> <ul style="list-style-type: none"> • Desirable <ul style="list-style-type: none"> ▪ The suitable candidate will be familiar with the organisation and functions of the State and local public health systems/ State AIDS Control Societies. ▪ Excellent written and verbal communication skills in local languages and English (Speaking, Reading, and Writing). ▪ Strong analytical, advocacy and negotiation skills ▪ Willingness to travel extensively <p>Other expertise includes:</p> <ul style="list-style-type: none"> ○ Programme management skills ○ Good knowledge of computers ○ Capacity building and team management <p>Age Limit: Maximum 45 years</p>	
5	District ICTC Supervisor	<p>Essential Qualification :- Post Graduate degree / diploma in Psychology/ Social Work/ Sociology/ Anthropology/ Human Development/ Nursing; OR Graduate in Psychology/ Social Work/ Sociology/ Anthropology/ Human Development/ Nursing;</p> <p>Essential Experience : Work experience in field of counselling in health sector; preferably in HIV/AIDS. In the case of those recruited from the community of people infected with or affected by HIV/AIDS, the experience can be relaxed. Working knowledge of computers including MS Office.</p> <p>Desirable : Willingness to travel to peripheral levels in a district. Community candidates from HIV infected and affected as well as key communities</p> <p>Age Limit : 45 Years</p>	Rs. 22,680/-

➤ **Venue :-**

MUMBAI DISTRICTS AIDS CONTROL SOCIETY
ACWORTH COMPLEX, R. A. KIDWAI MARG,
WADALA (WEST), MUMBAI-400 031.

➤ **Appointment Type :-**

The above-mentioned posts are temporary & purely on contract basis. While recruiting the post, initially the appointment will be given upto 31st March, 2026 as a probation period and further



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continuation beyond 31st March, 2026 will depend solely on performance. The Project Director, MDACS reserves the right for further continuation of the candidate.

➤ **How to apply :-**

- 1) Interested candidates may apply in prescribed application form with a recent passport size photographs and a set of attested photocopies of testimonials / certificates / ID Proof etc.
- 2) The application is to be submitted on A4 size paper only.
- 3) Applications can be sent either through registered / speed post or personally in the office of the "Project Director, Mumbai Districts AIDS Control Society, Acworth Complex, R.A. Kidwai Marg, Near SIWS College, Wadala (West), Mumbai – 400 031" on all working days between 10.30 am to 5.30 pm from the advertised date to closing date.
- 4) Last date of submit the application is 28/03/2025, application received after this date will not be considered.
- 5) Applications received through email will not be considered.

➤ **Other Important Notes :-**

- 1) Candidates who have been discontinued based on poor performance and against whom disciplinary action is completed OR initiated; similarly who have left from AIDS Control Society will not be eligible for the above post.
- 2) Project Director, MDACS reserve the right to cancel the recruitment, modify the number of posts etc.
- 3) Canvassing in any way will lead to disqualification of the concerned candidate.
- 4) The List of eligible & non-eligible candidates will be displayed on MDACS web site. MDACS is not liable to contact personally to any candidate for whatsoever reason.
- 5) The condition of 45 age for the above post is relaxed for the candidates who are working with MDACS with required qualification and experience.
- 6) For any query kindly submit your application to MDACS Head office within 7 days.

Sd/-

**Addl. Project Director
Mumbai Districts AIDS Control Society**